

# Bromsgrove District Council – New Homes Bonus Application for Grant Under £4,999



## APPLICATION FORM

Please complete ALL sections of the form; it is not sufficient to refer to attached information. Where questions are not applicable please insert “n/a” in the space provided and explain why. Please refer to the Application Pack for guidance. The closing date for receipt of all applications is 5.00 pm on Friday 29<sup>th</sup> May 2015. No late applications will be accepted under any circumstances

GRANT CODE: ...../15      Total Cost of Project: .....

Amount of grant applied for: .....      [For Office Use Only]

### 1. CONTACT DETAILS

GROUP/ORGANISATION: .....

PERSON SUBMITTING THE APPLICATION: .....

POSITION IN ORGANISATION: .....

Address: .....

..... Postcode: .....

Telephone number: Day: ..... Evening: .....

Is your organisation aware you are submitting this application?     YES     NO

How did you find out about the grant scheme: .....

### 2. ELIGIBILITY & PROJECT DETAILS

Please evidence how your community has been affected by growth and is therefore eligible for a NHB Grant (including the details of any relevant housing development):

Please describe in 350 words (maximum) the details of your project including how the community need and demand and how they will benefit for it. You should also include details of how the project will address the impact of growth on your community.

**Project title:**

Description:

(350 words maximum)

**When will your project:** Start: ..... Finish: .....

Please attach evidence of local need for this project (e.g. letters, petition, etc)

What are the tenure arrangements, if applicable, for land or property affected by your project?

.....

How long has the lease left to run? .....

Have you got all necessary permissions (e.g. planning; Environment Agency) for this project to go ahead?  YES  NO

Provide a full breakdown of the project, item costs and sources of funding. Describe each item and its funding source. If the NHB Grant Scheme is to fund the item enter BDC as the source.

Item	Cost
<b>Total</b>	

**What will you do if you get less funding than you asked for from the Council?**

.....



**5. PROJECT COSTS**

What is the total cost of the project? £.....

What amount of grant are you applying for? £.....

How do you intend to provide the balance of funds required for the project?  
 .....

How many volunteer hours will you contribute to the project? .....

Please give details of any other financial assistance requested for this project or grants or funding support your organisation has previously received from the District/Parish Council.

Source	Amount requested	Application status

**6. SUPPORTING INFORMATION**

What are your organisation's finances and balances?

As at ..... /...../2015 the organisation's balances were £.....

Have any of these funds been committed for anything else?     YES         NO

If yes, how much and for what? £.....

Please enclose any other information that will support your application (for example: background to the project, details of local support/need for the project, how you intend to involve the community, benefits to Bromsgrove District residents, partnerships, etc).

**Ensure the following information is enclosed with this form and tick off all items provided. If you are not enclosing everything requested you MUST explain why as this may invalidate your application.**

- Application Form for Grants
- Copy of your organisation's Rules and Regulations and/or Constitution
- Evidence of local need for the project.

Please feel free to include any other relevant information in support of your application, for example photographs. *The Council reserves the right to request further information if required.*

Signed: ..... Date: .....

**THE CLOSING DATE FOR ALL APPLICATIONS IS 5.00 p.m. on Friday 29<sup>th</sup> May 2015. Application forms will not be accepted after this date under any circumstances.**

## **7. PAYMENT DETAILS**

If your organisation is granted a New Homes Bonus award, the Council will transfer the money direct to your bank account using the Bankers Automated Credit System (BACS). The BACS system is quicker and more secure, you will receive by post a remittance advice slip advising you when the payment will be made. To ensure swift payment of your grant, please provide us with the following information:

<b>Bank Details</b>	
Account Name	
Account Number	
Bank Sort Code	
Bank or Building Society Name	
Building Society Roll Number (if applicable)	